

As a provider, you need the administrative power to run your office with ease and precision. ProviderSuite was developed by medical staff and billers to give you greater efficiency and a user friendly experience.

It's tailored not just for the jobs that you do, but the way that you do them.

Scheduling and Billing are two of the biggest jobs that you do, so ProviderSuite is composed of two high-capacity programs: **ScheduleAdmin** and **BillingAdmin**. Combined, they provide you with these outstanding benefits:

- Powerful **multi-facility** and **multi-provider scheduling tools** that let you schedule down to the minute and even for exam rooms.
- You'll get **automated registration**, with all of the patient data needed to manage appointments, claims and payments in one spot.
- Plus, you'll be able to **generate over 100 activity reports**.
- And quickly enter payment info from paper EOBs, manage your payments, **catch claim errors** and **streamline resubmissions**.

Maybe you're a medical billing manager, and maybe you own a medical billing service. Wherever you're coming from, ProviderSuite is the cutting edge application that will heighten your revenue, bring you more breathing room in the office and cut down mistakes in billing.

## <H1>**ScheduleAdmin**</H1>

If scheduling in your office is challenging, look no further than ProviderSuite with its organization application - ScheduleAdmin.

Our software program reduces no-shows, and helps your patient interactions with the data you need on demand.

Using our proprietary rules-based architecture, ScheduleAdmin allows you to create the preferences that you want - whether you're a solo provider, small to medium sized organization or a provider with multiple locations.

Everyone wants an intuitive application. With our real world experience, we've designed ProviderSuite to mimic the way you operate in the office. We give you the option of custom templates, unlimited locations and flexibility that will turn back your daily clock.

## <H2>Custom Templates</H2>

You can create your own scheduling templates for any number of locations. Just contact us and we'll take you through the process of template creation to fit your practice. Share your new templates with each member of your practice - whether you're a small practice or larger - we can hang tough with any number of templates you would like to conceive, construct and integrate into your routine.

## <H2>Appointment Reminders</H2>

When patient attendance is a problem, ScheduleAdmin provides you with the tools to decrease your patient no-shows. Patient automated reminders can revolutionize your office and save you hours of phone calls. Create, call, email or text appointment reminders to all of your patients. It's like getting a new office assistant that may cut your no-shows by up to 30%.

Now you'll know when it's time to charge no-show patients and reschedule appointments. You can also scan and upload insurance cards and licenses, giving you all of the data you require to have smooth patient movement, and a top flight office.

## <H2>Verify Insurance</H2>

Get the details on patient coverage.

With ScheduleAdmin you can have instant verification on their insurance status, which can save valuable time and resources both for you and your patients.

- You get near instant, automatic results about insurance coverage.
- When you can become a one stop information resource for your patients - they'll trust you, call you more often and retain you for their health services.

## <H1>BillingAdmin</H1>

Once your scheduling is underway, you'll be able to jumpstart your budget with BillingAdmin - the one stop tool of three modules: patient registration, claims and payment.

## <H2>Registration</H2>

- Here you can track all of your patient information.
- Fills in data for your EHR, and helps you keep track of your Meaningful Use Certification.

## <H2>Prior Authorizations</H2>

- Track automatically prior authorization and use
- Get back the time, money and resources that it took to manually track

## <H2>Charge Entry and Claims Scrubbing</H2>

- Ease your claim entry, and get a digital paper trail that's audit-proof.
- We're ICD-10 ready, which means you can jump right in with us, and be ready for the transition.

## <H2>Claims Submission</H2>

We're going to help you raise your acceptance rate to over 95%. It's the digital difference, because there is just too much claims information to leave it effectively on paper.

- Makes submission easy
- Automatically sort and send at will
- Save a lot on printing and mailing
- Post submissions every day
- Enhanced processing speed
- Faster reimbursement
- Real-time claims error alerts and receipt notification

## <H2>Track Claims Errors</H2>

- BillingAdmin lets you know if your claim is in error before it's sent
- Submit your claim again fast, with no penalty
- Monitor all of your EDI rejections

## <H2>Report Your Claims</H2>

Our unique dashboard for Claim and Account Summary lets you collate over 100 varieties of activity reports to manage your claims.

For example, you can highlight your claims data according to any of the following priorities

- Payer
- Patient
- Procedure Code
- Referring Provider
- Reimbursement
- Diagnosis
- User

## <H2>ERA Auto-Matching</H2>

- You can color code your ERA's
- Also auto-match your line item transactions

## <H2>Manual Payment Posting</H2>

Record from your EOB's easily with our manual interface.

## <H2>Patient Statements</H2>

You can get a lot of mileage out of our statement printing program. Print and mail all of your statements off site through PracticeAdmin's partner.

## <H2>Payments Reporting</H2>

When you need financial reports, you can produce over 100 financial documents, based on:

- Cash
- Accrual
- Month end claims
- Payment tracking
- DOS
- date posted

ProviderSuite has the services that will propel your business to the top of its game. Get in touch with us now, and we can schedule a demo of our products, and a customized strategy to maximize the resources of your practice management.